



## TL 9000 Informational Alert

<b>1. Originating Work Group:</b>  Workgroup: Oversight Work Group  Contact: contact@questforum.org	<b>2. Alert Number:</b>  07-005B
<b>3. Documentation Affected:</b> Auditor Time Chart	<b>4. Issue Date:</b> 2007/08/31
<b>5. Reason for Alert:</b>  To announce the publication of a revision to the TL 9000 Auditor Time document which is also known as the Auditor Time Chart or the Audit Days Table.	
<b>6. Description:</b>  The Auditor Time Chart has been updated to provide more clarification, including a revision to how reductions may be taken and when AB approval is required for those reductions. More guidance on reductions is provided. An additional graduation for small sites (<51 employees) has been added to the chart. Also, the auditor time for re-assessment audits has been set equal to the time required for a certification audit. Before it was the same as a surveillance audit, which was not adequate to perform a complete re-certification of the organization.  The changes include: <ul style="list-style-type: none"><li>▪ Re-ordering of the Notes to group Notes on the same topic together</li><li>▪ Clarifying the notes in regards to combining ISO 9001 and TL 9000 auditor time</li><li>▪ A new Note 6 indicating that the TL 9000 audit time includes 0.5 day for auditing the measurements and that this time may need to be adjusted depending on the number of product categories and processes involved</li><li>▪ A new Note 10 defining a absolute minimum audit time for small sites (&lt;20 employees) or a small scope</li><li>▪ Revised and new material on time reductions have been combined into one new Note 11</li></ul> The new document is available on the TL 9000 web site at <a href="http://tl9000.org/tl_resources/TL_9000_Auditor_Time.pdf">http://tl9000.org/tl_resources/TL_9000_Auditor_Time.pdf</a>	
<b>7. Comments:</b>  The mandatory effective date of the new chart is January 1, 2008, however it may be used immediately if desired.	