## **Credit Card Payment Instructions**

For TL 9000 Registration Management System (RMS) Usage Fee Payment

## For TL 9000 users only

- 1. Log into the QuEST Forum portal at <a href="https://portal.questforum.org">https://portal.questforum.org</a>
- 2. On the left hand sidebar menu, click on **Registrations** link located under the **TL 9000 Menu** section
- 3. Under Management, click on Invoices/Payments option
- 4. On the **TL 9000 Invoices** page, click on the appropriate **Pay by Credit**Card link to proceed to the Credit Card Payment page
- 5. On the **Credit Card Payment** page, enter your **Credit Card Number**, **Expiration Month and Year**, and then select **Process Payment**.

## For Non-TL 9000 users

Please contact the TIA QuEST Forum Accounting Department via

• Telephone: +1- (703) 907-7700

• E-mail: <u>Accounting2@tiaonline.org</u>

• Tracked Request: <a href="http://tl9000.org/utilities/contact\_us.html">http://tl9000.org/utilities/contact\_us.html</a>